



MEMORANDUM

TO: All Friends of Lake Forest

SUBJECT: ANNUAL I LOVE LAKE FOREST DAY

We are excited to announce that we have selected Saturday, October 14, 2017, from 10AM until 2PM, for our Annual “I Love Lake Forest Day”. The celebration will take place at Lake Forest High School Campus. We have a lot of great ideas for this year. We hope to showcase student activities and talent, enjoy community performances, have tables of exhibits and community services, open swim, offer food for sale and much more!

If you would like to participate, we will have tables available (at no charge) for exhibits, information and “free stuff” to share with our community. If you would like to sell merchandise, there will be a \$25 non-refundable charge per table (unless you are Lake Forest affiliated, meaning the money earned will be given back to our students). Payment must be received by October 2ND to reserve your table. Please makes checks payable to *Lake Forest School District*.

You may contact Jessica Piccolo, jpiccolo@lf.k12.de.us, or complete the form below and return it to her attention by October 2, 2017, at 5423 Killens Pond Road, Felton, DE 19943.

Name of Organization: _____

Name of Contact Person: _____ **Phone:** _____

Address: _____ **E-mail:** _____

Type of Performance/Show: _____

Nature of Exhibit Table: _____

Check all that apply:

_____ **Printed information on our organization** _____ **Experts/Advisors**

_____ **Free gifts (pens, pencils, pins)** _____ **Other Services** _____

Nature of Sales Table: _____

Payment Enclosed/Check Number: _____